

MUSIC ON HOLD COMMUNICATION AND REPRODUCTION



CLIENT NO. _____

APRA
AMCOS

Customer enquiries 1300 852 388 licence@apra.com.au www.apraamcos.com.au

Please complete the relevant section(s), sign and return to: Locked Bag 5000, Strawberry Hills NSW 2012, fax (02) 8103 4445 or email to licence@apra.com.au.

I/We apply for a licence from APRA AMCOS which, subject to the terms set out on this and the reverse page, authorises the Communication of Works with APRA's repertoire and reproduction of Works within AMCOS' repertoire in the circumstances and by the method(s) described below:

- to communicate APRA Works by the use of radio, CD, tape or other storage device when operated by way of audio device on a telecommunication system to telephone callers on hold (Music On Hold – Communication);
- to reproduce AMCOS Works for use as Music On Hold at the Premises (Music on Hold- Reproduction).

MUSIC ON HOLD (Communication and Reproduction)

External Lines Per Location		Annual Rate Per Location*	No. Of Locations**		Annual Rate Per Location*	No. Of Locations**	Total \$
1-5 lines	Communication (GMH)	\$155.75		Reproduction (RMH)	\$38.94		
6-10 lines		\$245.94			\$61.49		
11-25 lines		\$426.31			\$106.58		
26-50 lines		\$860.81			\$106.58		
51-100 lines		\$1,475.69			\$106.58		
101-200 lines		\$2,623.43			\$106.58		
201-300 lines		\$4,591.00			\$106.58		
301-400 lines		\$6,066.69			\$106.58		
Additional lines (above 400)		\$16.40 per line			\$4.09 per line		

Only applies when copies are made for music on hold purposes only.

AMOUNTS STATED ON THIS APPLICATION ARE INCLUSIVE OF 10% GST

* The annual rates set out above are current from 1 December 2016 to 30 November 2017. Licence fees are payable annually except where the total licence fee is more than \$500, in which case we will invoice you quarterly unless you notify us.

**Where multiple premise locations are to be covered under this Application, a schedule must be attached providing the relevant details of each location.

THIS SECTION MUST BE COMPLETED IN BLOCK CAPITALS AND SIGNED

I acknowledge that I have read the terms attached to this application and agree to be bound by those terms should my application be accepted.

Legal name of Business or Organisation (Applicant)

Note: If you operate through a Trust the Applicant must be the Trustee of that Trust

COMPANY / PARTNERSHIP / SOLE TRADER / INCORPORATED

Applicants ACN/ABN

ACN: _____ ABN: _____

The ACN and/or ABN (if you have one) must match the name of the Applicant above.

Trading Name of Business or Organisation

PREMISES / TRADING NAME

Address

ADDRESS

POSTCODE

Address for Correspondence

ADDRESS

POSTCODE

MOBILE

Date on which music usage commenced

EMAIL

PHONE

COMMENCEMENT DATE

FAX

MR/MRS/MISS/MS GIVEN NAME(S)

SURNAME

Position of Person Signing

DIRECTOR / PROPRIETOR / AUTHORISED REPRESENTATIVE

Signed by/on behalf of the Applicant

SIGNATURE

DATE

This application form will only constitute a Licence Agreement when the Applicant receives a signed agreement from APRA AMCOS.

APRA AMCOS may refuse to grant a Licence Agreement or may return it to you for corrections where the information contained in this application is incorrect or incomplete.

Invoicing Options

If your business operates through a Trust and you require your invoice to be made out to the Trust, please supply your Trust Name:

Please invoice me Annually Quarterly (only available on annual licence fees of \$500 or more)

PPCA Licence Number

If you also hold a PPCA licence please provide us with your PPCA Licence Number:

PPCA LICENCE NO

MUSIC ON HOLD

COMMUNICATION AND REPRODUCTION



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1. SCOPE OF LICENCE

1.1 APRA AMCOS grants the Applicant a licence to Communicate Works within APRA AMCOS's repertoire in the circumstances and by the methods described on the front of this agreement.

1.2 The licence in clause 1.1 does not include or authorise:

- the public performance of any Works within APRA AMCOS's repertoire;
- the Communication of Grand Right Works in their entirety;
- the Communication of any choral work of more than 20 minutes duration in its entirety;
- the Communication of any music and associated words so as to burlesque or parody the work;
- the Communication of any musical work with new or substituted lyrics, or any lyrics which have been notified by APRA AMCOS as prohibited;
- the Communication of any sound recording (this permission is to be obtained from the Phonographic Performance Company of Australia Limited (PPCA)); or
- any other right not expressly granted under this agreement.

1.3 AMCOS grants the Applicant a licence to reproduce Works within AMCOS's Repertoire for use as music on hold at the Premises.

1.4 The licence in clause 1.3 does not include or authorise:

- the reproduction of any musical work into an Advertisement;
- the reproduction of any musical work into any Record or film, if the reproductions of the Record or film will be released for theatrical exhibition or sale or hire to the public in any format;
- the reproduction of any musical work with new or substituted lyrics, or any lyrics which have been notified by AMCOS as prohibited;
- the reproduction of any musical work or lyrics in a graphic form;
- the reproduction of any sound recording (this permission is obtained from the PPCA or directly from record labels);
- the reproduction of any Production Music; or
- any other right not expressly granted under this agreement.

2. TERM OF THE AGREEMENT

Unless terminated earlier in accordance with Clause 9, this agreement is for an initial period of 1 year from the day which is the first day of a month and nearest the Commencement Date. Unless terminated by either party on at least 1 month's notice effective as at the expiry of the initial period, the agreement continues for successive 1 year periods until terminated by either party on at least 1 month's notice, effective on an anniversary of the expiry of the initial period.

3. CALCULATION OF AMOUNT PAYABLE

3.1 Subject to clause 3.3, the Applicant must pay APRA AMCOS:

- for the first Licence Year, an amount calculated in accordance with the annual rate current for that Licence Year for each Premises set out on the front of this agreement or in the attached schedule where music on hold is used; and
- for each subsequent Licence Year, an amount equal to the total of the annual rate current for that Licence Year for each Premises where music on hold is used as at the date of APRA AMCOS's invoice under clause 6.

3.2 On 1 December each year, the GST exclusive annual rates will be calculated by increasing the then current GST exclusive annual rates by the percentage increase in the Consumer Price Index between the last 2 September Quarters.

3.3 On APRA AMCOS's receipt of the information under clause 4, APRA AMCOS may issue an invoice for any additional amounts payable.

4. SUPPLY OF INFORMATION

4.1 The Applicant must notify APRA AMCOS within 28 days of any change to the particulars on the front of this agreement.

4.2 The Applicant must, on request by APRA AMCOS, supply APRA AMCOS with a list of all music Communicated and/or reproduced under this agreement in the form and for the period specified by APRA AMCOS from time to time.

5. CONFIDENTIALITY

We agree to treat as confidential, during and after the term of this agreement, all information provided by you that can properly be regarded as confidential and is not in the public domain, except that we may disclose the information to our licensing partners, auditors and other professional advisers. Information you provide may be aggregated to provide industry statistics for publication or consultation.

6. PAYMENT

The Applicant must pay the amount payable calculated in accordance with clause 3 for each Licence Year within 14 days after the date of APRA AMCOS's invoice stating the amount payable for the Licence Year.

7. RECORDS

The Applicant must keep accurate records in sufficient detail to ensure that all amounts payable to APRA AMCOS under this agreement can be properly ascertained.

8. AUDIT OR EXAMINATION

8.1 APRA AMCOS may on 7 days notice to the Applicant audit or examine the Applicant's records to:

- determine the correctness of any report or payment under this agreement;

or

- in the case of a failure by the Applicant to provide information in accordance with clause 4 to obtain information required to be provided under that clause.

8.2 The Applicant must pay the cost of the audit or examination if it:

- establishes that the information provided by the Applicant resulted in the

amounts payable under this agreement being understated by more than 5%;

- is undertaken under clause 8.1(b).

9. TERMINATION

APRA AMCOS may immediately terminate this agreement by notice to the Applicant if the Applicant:

- fails to pay any sum due under this agreement within 14 days after the due date;
- breaches any other term of this agreement and fails to remedy the breach within 7 days after being requested in writing to do so by APRA AMCOS;
- being a corporation, goes into liquidation, has a receiver or receiver and manager appointed to it or any part of its assets, enters into a scheme of arrangement with creditors or suffers any other form of external administration; or
- being an individual, commits any act of bankruptcy or enters into a scheme of arrangement with creditors.

10. DEFINITIONS

In this agreement:

Advertisement means an announcement designed to attract the attention of the public or any part of it to a product, service, person, organisation or line of conduct.

AMCOS means Australasian Mechanical Copyright Owners' Society Limited; **APRA** means Australasian Performing Right Association Limited;

APRA AMCOS means APRA and AMCOS;

Communicate has the same meaning as in the Copyright Act 1968;

Consumer Price Index means the Index of that title All Groups Sydney published by the Australian Bureau of Census and Statistics or any authority substituted by Statute, related to base year 1989-90 equals 100, and **September Quarter** means quarter year ending 30 September;

Dramatic Context means in conjunction with acting, costumes, scenic accessories, scripted dialogue or other dramatic effects, or as a ballet;

Grand Right Work means an opera, operetta, musical play, revue or pantomime insofar as it consists of words and music written expressly for it;

Licence Year means any 12 month period (or part thereof) commencing on the day which is the first day of a month and nearest the Commencement Date or the anniversary of that date as the case may be;

Production Music means any musical work for which AMCOS is also granted the right to license the reproduction of the sound recording of that work;

Record includes a disc, tape, paper, electronic file or other device in which sounds are embodied;

Works within AMCOS' repertoire means all musical works and associated literary works for which AMCOS is entitled to grant the licence in clause 1.3 of this agreement, except Production Music; and

Works within APRA's repertoire means all musical works, including any words normally associated with those works by the Copyright owner for Australia, the right of Communication of which is owned or controlled by APRA for Australia.

11. DISPUTE RESOLUTION

If any dispute arises out of or in connection with this agreement, either party may submit that dispute to APRA AMCOS' alternative dispute resolution mechanism. Information about the mechanism can be obtained from APRA AMCOS, and is available at www.apraamcos.com.au.

12. NOTICES

12.1 A notice under this agreement must be in writing and may be given to a party by:

- delivering it to the address of the party;
- sending it by pre-paid post to the address of the party; or
- sending it by facsimile to the facsimile number of the party, and the notice will be deemed to have been received by the party on receipt.

12.2 A facsimile is deemed to have been received on production of a transmission report by the machine from which the facsimile was sent which indicates that the facsimile was sent in its entirety to the facsimile number of the party.

13. MISCELLANEOUS

13.1 No waiver by APRA AMCOS of any breach of any provision of this agreement operates as a waiver of another breach of the same or of any other provision of this agreement.

13.2 This agreement is personal to the Applicant. The Applicant is not entitled to assign any of its rights without APRA AMCOS's prior written consent.

13.3 This agreement may only be varied by the written agreement of the parties.

13.4 The Applicant must pay to APRA AMCOS within 14 days after the date of an invoice issued by APRA AMCOS an amount on account of stamp duties and taxes, including goods and services tax, arising in respect of this agreement.

13.5 This agreement must be construed in accordance with the laws in force in the State of New South Wales and the parties agree to submit to the jurisdiction of New South Wales Courts.

14. PRIVACY NOTICE

The information you are providing may be personal information under the *Privacy Act 1988*. Information collected is only for our business purposes and will not be disclosed to any third parties except in accordance with our privacy policy. The privacy policy is available on our website at apraamcos.com.au/privacy-policy/.

OFFICE USE ONLY

SIGNED AS AGREED BY APRA

APRA accepts the application and grants a licence on the terms set out in this Licence Agreement. For and on behalf of APRA by its duly authorised officer:

SIGNATURE

DATE

CLIENT NO.

GST EXCLUSIVE FEE

SIGNED AS AGREED BY AMCOS

AMCOS accepts the application and grants a licence on the terms set out in this Licence Agreement. For and on behalf of AMCOS by its duly authorised officer:

SIGNATURE

DATE

RECEIVED

PREMISES TYPE CODE